

**LANDSCAPE ARCHITECTS SECTION**  
**Examining Board of Architects, Landscape Architects, Professional Geologists,**  
**Professional Engineers, Designers and Land Surveyors**  
**MINUTES**  
**MADISON, WISCONSIN**  
**FEBRUARY 9, 2000**

**PRESENT:** Jay Fernholz, Teresa Adler, Ruth G. Johnson, Bernie Abrahamson

**EXCUSED:** Rick Rettler

**STAFF PRESENT:** Alfred Hall, Jr., Becky Fry

**CALL TO ORDER**

The meeting was called to order at 9:42 a.m. by Jay Fernholz, Chair. A quorum of four members was present.

**AGENDA**

**MOTION:** Teresa Adler moved, seconded by Bernie Abrahamson, to adopt the agenda as published. Motion carried unanimously.

**MINUTES (10/13/99)**

Jay Fernholz indicated that the motion on the back of page one should be corrected to read the April 13, 2000 meeting will be at "1:30 p.m." rather than "1:00 p.m." and on page 2 under Section Member Activity, paragraph two should read he attended the "American Society of Landscape Architects" annual meeting.

**MOTION:** Ruth G. Johnson moved, seconded by Bernie Abrahamson, to approve the minutes as corrected. Motion carried unanimously.

**ADMINISTRATIVE REPORT**

**Secretary Cummings' Report**

Secretary Cummings was not available to address the Section.

- **Role of a Person on the Governing Body of a Regulatory Entity, Smith**

Alfred Hall explained that the information included in the packet summarized the role of a Board or Section member. Noted.

Teresa Adler questioned the process for setting up travel arrangements for a Section member to attend a conference. She was concerned with the untimely and unorganized travel arrangements

for her trip to the January CLARB meeting and the possible lack of communication regarding her attendance of the meeting and questioned the process to set up arrangements for attending the next CLARB meeting in July.

Alfred Hall gave an overview of the process for intent to travel and reimbursement and apologized for any inconvenience Ms. Adler experienced. He stated that the intent to travel would indicate that this is part of a Board or Section member's participation on a committee that we are being reimbursed for and should not have been a problem.

### **Bureau Director's Report**

- **Section Roster – January 2000**

An updated copy of the Section roster was included in the agenda packet. Section members indicated corrections and changes.

Teresa Adler questioned whether the members would be on a rotating basis for the screening panel.

Jay Fernholz recommended that Teresa Adler remain as a screening member for now.

- **2000 Meeting Dates**

Alfred Hall informed the Section that the screening panel would meet upon adjournment of the Section meeting on April 13, 2000.

- **Applications Reviewed by Staff**

#### **APPLICATIONS REVIEWED**

The Section was informed that the following applicants were issued a credential, based upon delegation to staff:

1. By Comity - ss. 443.10, Stats.

a. Granted - 1

RYAN, JOHN M

1/25/2000

- **Regulatory Digest**

Alfred Hall indicated that he will include an article on Jay Fernholz's attendance at the annual CLARB meeting and articles from Rick Rettler regarding plan stamping, electronic transmission of design plans, and responsible supervision of construction. Mr. Hall requested that Teresa Adler include an article on her position as a master grader of the national exam.

Jay Fernholz will write an article relating to CLARB Outreach 2000 Initiative.

### **Consumer Brochure Information**

The Section received a copy of the consumer brochure and discussed the layout for approval.

- **To-Pass Folder**

Information in the To-Pass Folder was circulated and duly noted.

### **LEGISLATIVE UPDATE**

Nothing to report.

### **ADMINISTRATIVE RULES**

Nothing to report.

### **SECTION MEMBER ACTIVITY**

#### **Election of Officers**

**MOTION:** Teresa Adler moved, seconded by Bernie Abrahamson, to remain with the same slate of officers: Jay Fernholz, Chair, Rick Rettler, Vice Chair, and Ruth G. Johnson, Secretary. Motion carried unanimously.

### **CLARB**

#### **Member Board Administrator (MBA) Memo, January 26, 2000**

Teresa Adler addressed the issue of the perceived flaw in Vignette 4 of Section E regarding an unsolvable problem on the examination.

#### **Regional Meeting March 3-5, 2000, Kansas City MO**

Jay Fernholz will be attending the Regional Meeting and would like Alfred Hall to also attend if possible.

#### **Selection of Annual Meeting Candidate**

Teresa Adler indicated that she would like to be considered to attend the annual meeting.

The Section discussed appointing a member to attend the annual meeting.

Bernie Abrahamson suggested that the selection of a candidate to attend meetings be a formal decision.

A final decision was not made. Further discussion tabled until the next meeting.

**MOTION:** Ruth G. Johnson moved, seconded by Teresa Adler, to delegate Jay Fernholz to attend the regional meeting. Motion carried unanimously.

### **Landscape Architecture Groups Joining Forces on Licensure**

Noted.

### **Student Design Competition Announced**

Noted.

## **PRACTICE ISSUES**

Nothing to report.

## **EXAMINATION ISSUES**

Nothing to report.

## **MISCELLANEOUS CORRESPONDENCE/INFORMATION**

### **Licensure Initiative Announced, CLARB**

Noted.

## **NEW BUSINESS**

Jay Fernholz informed the Section that he is scheduled to speak at the LaBASH on March 3, 2000 and invited Section members to attend. Issues to be included in Mr. Fernholz's presentation are: requirements for licensure, mentoring role, the work of the Section, and the importance of proper experience for licensure.

**MOTION:** Ruth G. Johnson moved, seconded by Bernie Abrahamson, to authorize Jay Fernholz to speak at the LaBASH as a representative of the Landscape Architecture Section.

The Section discussed the requirements for an individual to sit for the exam for licensure as a Professional Landscape Architect.

## **RECESS TO CLOSED SESSION**

**MOTION:** Ruth G. Johnson moved, seconded by Teresa Adler, to convene the meeting in closed session pursuant to Sections 19.85(1)(a), (b), and (f), Wis. Stats., to consider the licensing or discipline of a person licensed by

this section or the investigation of charges against such a person. Specifically, to discuss the issue of case status reports, case closings, monitoring reports, deliberations on stipulations that may be signed after printing of the agenda, pending applications, reinstatement requests, examination issues, and disciplinary proceedings. Motion carried by a roll call vote; Teresa Adler-yes; Ruth G. Johnson-yes; Bernie Abrahamson-yes; Jay Fernholz-yes.

Open Session recessed at 11:31 a.m.

The Section received a copy of the Division of Enforcement Case Status Report.

The Section deliberated on issues relating to pending applications and examination issues.

### **RECONVENE IN OPEN SESSION**

**MOTION:** Teresa Adler moved, seconded by Ruth G. Johnson, to reconvene in open session at 11:55 a.m. Motion carried unanimously.

### **VOTE ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION**

#### **PENDING APPLICATIONS**

**MOTION:** Teresa Adler moved, seconded by Ruth G. Johnson, to issue an intent to deny the application for registration for Landscape Architect for Walter Heller. Motion carried unanimously.

#### **EXAMINATION ISSUES**

**MOTION:** Bernie Abrahamson moved, seconded by Teresa Adler, to approve Eric M. Poggeman and Lisa M. DePratt to sit for the exam. Motion carried unanimously.

### **ADJOURNMENT**

**MOTION:** Bernie Abrahamson moved, seconded by Ruth G. Johnson, to adjourn the meeting at 11:57 a.m. Motion carried unanimously.